

January 2009

Troop 10 Advancement Procedures

- The procedure for Rank Advancement sign offs is the same for all Scouts no matter which Rank (Tenderfoot through Eagle) you are working on.
- All Rank Advancement sign-offs are done on a scheduled Troop Advancement Night. The Troop will try to schedule an advancement night every month. At no other time are advancement sign-offs done in a scout's handbook. The Scoutmaster may sign off if necessary.
- Class A uniform will be worn and the scout must have his scout handbook for advancement sign-offs.

For Scout Rank

- SCOUT Rank is the only exception, the scout will learn all the skills and then have a Scoutmaster Conference. This rank does not require a Board of Review

For Tenderfoot, Second Class and First Class Ranks:

- The scout will learn the skills at campouts, regular meetings, and events or on his own. Then on a scheduled Troop Advancement Night, he will show the skill to a Troop Instructor. If properly shown the skills, the Instructor will sign off the requirement in the white box and take you over to the SPL, or ASPL, who will then sign off with the date and his initials in the yellow box. If you have not completed the requirement the Instructor will tell you why and ask you to return at the next Troop Advancement Night to have it re-reviewed.
- For Second Class requirement: 2A (pg. 75), and First Class requirement: 3 (pg. 127) - troop events, please note the event on the appropriate pages in your scout handbook and show to SPL or ASPL when time for sign-off.

For Star, Life and Eagle Rank:

For the following advancements;

- Active Time in a Rank; requirement # 1 *
- Merit Badges; requirement # 3 *
- Leadership Position (for Star & Life only); requirement # 5 *
- Leadership Position (for Eagle only); requirement # 4 *

* You must request your scout history from Troop master, please email Troop 10 Advancement Chair; Mrs. Monticchio (gmpmhall@verizon.net) at least 3 - 4 days prior to Troop Advancement Night.

- Your scout history will be printed with all necessary dates and brought to you for advancement night.
- If you are short on time for a specific advancement it will be noted on your history how much longer you need before fulfilling the requirement.
- Currently all scout leadership positions are held for the scout year; September to June.

For Star & Life Rank:

- Service Hours, requirement # 4 *

* If you assisted in a Troop activity such as; Scouting for Food or Memorial Day ceremonies, then you should request your scout history from Troop Advancement Chair.

* If you are using service hours from an Eagle Project you worked on, then you need to have an e-mail from that Scout with date(s) and hour(s) you assisted with his project. Troop master does not track Eagle project service hours, which is the Eagle candidate's responsibility.

For Eagle Rank:

- Eagle Service Project, requirement # 5 *

* This requirement is reviewed and signed off by our Troop Eagle Advisor: Mr. Kendall when the candidate has completed his eagle project and all necessary paperwork.

When ALL Requirement sign-offs are completed for a Specific Rank:

- E-mail Troop 10 Scoutmaster, Mr. Weiss (K.Weiss.Troop10@Gmail.com) to request a Scoutmaster Conference. Scout spirit sign-off will be included with the Scoutmaster Conference.
- Once your Scoutmaster Conference is completed, and you have obtained your scoutmaster signature in your scout book, then you can contact Troop Advancement Chair and request a Board of Review.

Board of Review Guidelines:

- ✓ E-mail Mrs. Monticchio at gmpmhall@verizon.net to request a Board of Review. Please email at least 4 days before the scheduled Board of Review night.

** (Please do not have your parent or anyone in the adult leadership ask her on your behalf for a Board of Review. This request must come directly from you.)

- ✓ Please state the Rank which your Board of Review is needed.
- ✓ Boards of Reviews are usually scheduled for the first Thursday of every month. *(Some months this will be adjusted due to scheduling conflicts. You will be informed at Troop meetings and/or on the Troop calendar of date changes).
- ✓ Once your Board of Review date has been determined you will be notified by e-mail.
- ✓ Your Board of Reviews is scheduled in the order they are requested.
- ✓ The committee does it's best to accommodate all Board of Review requests in one meeting, however if we can not fulfill all the Board of Review requests in a particular meeting, they will be conducted at the next scheduled Board of Review night.
- ✓ If your Rank is obtained at the Board of Review, you will be presented with your New Rank at the end of the Troop meeting.
- ✓ When sitting for a Board of Review, full uniform is required (1st class and above).
- ✓ Lower ranks need shirt, shoulder epaulets, neckerchief (slide), and all patches in proper position. This consists of everything that is needed to pass a uniform inspection at your current rank.
- ✓ You must bring your scout handbook with your scoutmaster conference requirement signed-off.

- ✓ Scoutmaster conference and Board of Review can not be conducted in the same evening.